

POTTER HEIGHAM PARISH COUNCIL

5 Sceptre Close

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The following table provides a status update for outstanding actions agreed at previous Council meetings

Meeting Date	Minute Ref.	Action	Who	Status Update
12.06.2024	12c	Clerk to report receding pavement on the small bridge on Bridge Road over the culvert to Highways	Clerk	REPORTED – chased 4 th December 2024
11.09.2024	2b	Overgrown footpath on the corner of Station Road opposite the post office to be investigated for reinstating	Clerk	Highways Area Manager has investigated this area and has confirmed there is no pathway. It is a verge and the landowner has allowed the private boundary hedge to become overgrown. Council to consider writing to landowner to cut back hedge.
09.10.2024	6a	Investigate whether having Market Road Allotments on the asset register for £1 is acceptable	Clerk	COMPLETED Clerk has found online information from Secretary at the Parish Council Internal Auditors Forum and Society of Local Councils to confirm that listing a gifted asset at £1 is standard practice.
09.10.2024	7	Ongoing enquiry as to how the income from the allotments is allowed to be spent	Clerk	NALC have confirmed there is no legal requirement for income from allotments to be ringfenced for allotments. However, if at the time of introduction, the council decided to ringfence the money this would need to be considered. This decision can be overturned by the present council. Investigations are ongoing

Other Matters**Councillor Induction Training**

Induction for councillor TBC with Norfolk ALC. NALC have put on hold all face-to-face training until further notice